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Appointment of Foreign Lecturers for Design Studio Teaching

Council of Architectural Accreditation and Education Malaysia (MAPSM) acknowledge the intent and desire of *Architecture Education Provider* (AEP) to appointment academics and professionals from overseas to serve as teaching members of its architecture programme.

The objective of this circular is to advice the Architectural Education Providers (AEP) on the appointment of foreign lecturers for design studio teaching:

A. General Conditions:

1. Under subsection 3.2.5(ii) in Criterion 5 of *The Manual of Accreditation for Architecture Programme* (MAAP), for academic staff assigned to teach, supervise, coordinate and manage the Design Studio of a programme leading to LAM Part I qualification he or she must has a minimum degree qualification that is equivalent to and recognized as LAM Part II.
2. Under the same subsection, the MAAP stated that for academic staff assigned to teach, supervise, coordinate, or manage the Design Studio of a programme leading to LAM Part II qualification, he or she must has a degree qualification that is equivalent to and recognized as LAM Part II. In addition this provision, he or she must has a minimum Masters degree with a minimum of five (5) years of teaching experience or LAM Part III qualification with a minimum of five (5) years of practice experience.
3. Further to the above, subsection 3.2.5(iii) of the MAAP also explained that members of architecture teaching staff who are qualified as expressed in Clause A1 and A2 above must register with the Board according to their respective levels of qualification.

B. Conditions for Appointment of Foreign Lecturers with Unrecognized Qualification

This section explains arrangement pertaining to the appointment of foreign lecturers who are unable to conform to the rulings set out in subsection 3.2.5(ii) and (iii):

1. **Foreign Lecturers with Professional Qualification:**
For foreign lecturers who are professional architects registered with the professional body at their home country or at the country where he or she is holding a valid registration as a professional architect must apply for permission of the Board for eligibility to teach design studio.
2. **Foreign Lecturers with Academic Qualification:**
Foreign lecturers with a Doctoral or Master degree must have a first degree in architecture obtained after undertaken a minimum total of 5-year period of study in accordance to the International Union of Architects (UIA) Accord must apply for permission of the Board for eligibility to teach design studio.
3. The application should be made in writing to the Honorary Secretary of MAPSM by including the following documents:
 - a. Certified copy of the Letter of Appointment issued by the AEP
 - b. Certified copy of the valid passport
 - c. Certified copy of a valid visa/work permit
 - d. Certified copy of the degree/s obtained upon completion of the five (5) years of period of study in architecture
 - e. Certified copy of a letter or certificate issued by the professional body at applicant's home country granting him or her a valid registration as Professional/Licensure/Registered Architect (applicable only for candidate categorised in B1)
 - f. The most current and complete Curriculum Vitae
 - g. A letter of support from the Dean of Faculty or Head of Architecture Department
 - h. Two most recent passport size head-to-shoulder colour photos
 - i. Payment of a prescribed fee.
4. If necessary, during the process of the application, the Board may call the candidate for an interview.
5. Upon successful outcome of the above arrangement, the Board will issue a letter granting permission to teach design studio referred to as Letter of Permission.
6. The effectiveness of Letter of Permission is pegged with the location and duration of employment. It shall be effective throughout duration of the applicant's appointment as academic member at the AEP. If one changed his or her employment to other AEP, the Letter of Permission will be automatically becoming null and void; thereafter, a new Letter of Permission has to be applied.

C. Alternative Route to Acquire Qualification and Registration with the Board

Alternative to the above arrangement, foreign lecturers who wish to undergo the normal process of fulfilling the LAM Part I, Part II, and Part III qualifications and registration with the Board should follow the established procedure as permitted by the Architects Act 1967.



(Ar. ZURAINA LEILY AWALLUDIN)

Honorary Secretary

Council of Architectural Accreditation and Education Malaysia

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